

Boys & Girls Club

Of Chambersburg and Shippensburg



BOYS & GIRLS CLUB
OF CHAMBERSBURG AND SHIPPENSBURG

COVID~19

Parent/Student

Guidebook

Updated: November 30, 2020

Board of Directors

Randy Wilson, Board President
Ron Taylor, Vice President
Michelle Rebok, Secretary
Bryan Knoll, Treasurer
Crystal Collier-Walker
Jason Fisher
Nathan Spang
Sue Martin
Rick Freeman
Jessica Coscia
Teresa Beckner
Rebecca Gardner
Jacqueline Shaffer
Jake Fulton

Administration

Maggie Lattin, Executive Director
Lisa Saliga, Director of Operations
Sarah Rotz, Office Manager

Site Directors

Rebecca Justinus, Rising Hope
Arcadia Cleaver, Chambersburg
Brianna Saliga, Shippensburg Intermediate /LCC
Haley Jeszenka, James Burd
Kole Cornman, Nancy Grayson

73 W Burd Street, Shippensburg, PA 17257
Website: www.bgccs.org
717-261-5761

Letter to Parents and Guardians

The Boys & Girls Club of Chambersburg and Shippensburg (BGCCS) is committed to partnering with our parents and families to provide our members with a high quality program, during this difficult time. This guidebook is designed to provide you with essential information you will need to help us accomplish our goal. Some of the information presented is meant as an update to our member handbooks. We have chosen to create this document to complement the member handbooks and provide a single source of pandemic related policy and procedural changes. Our hope is that this guidebook provides the building blocks for a system that can be expanded should the impact on our program continue for an extended period of time. As the information regarding COVID-19 is constantly changing, this plan will be updated as needed. All major updates to the plan will be posted on the BGCCS Website and communicated via emails and newsletters. Therefore, you should check the BGCCS website frequently. Site specific changes to the plan will be communicated via the site director. In closing thank you for your diligence, patience and continued support.

Sincerely,

Maggie Lattin
CEO

Tiers of Instruction

We have added programs to our club to assist families and students with the three different tiers of instruction in Shippensburg and Chambersburg for the 2020-2021 school year. Our goal is to ensure that we are able to meet the needs of our members in each tier while being prepared to transition between the tiers as the health and safety circumstance of our community changes.

- **Virtual**: During this tier, all learning for the members will be virtual. BGCCS will provide All Day programming for the members. BGCCS will be open all day to assist members with their virtual classes and work and will also provide BGCCS programs when the school day ends.
- **Hybrid**: During this tier, members will alternate between learning face-to-face in their school district classrooms and virtual learning. During this tier, we will provide all day programming for the virtual days and before and after programming for the face-to-face days.
- **Face-to-Face**: Our members are able to attend school each day in their school's classrooms. During this tier, we will be providing before and after programming to members.

Student School Day for 2020-21

Chambersburg All Day	7:00 AM – 5:00 PM
Shippensburg All Day	6:00 AM – 6:00 PM
Before School Program	6:00 AM – school opens
After School Program	School ends – 6:00 PM

We will be following the school district's calendars for days off. (see below)

**Shippensburg Area School District
Teachers and Students**

**COVID CALENDAR 2020-2021
Board Approved 8/10/2020**

AUGUST 2020				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

/Student Days/
5/Teacher Days/5

SEPTEMBER 2020				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

17/Student Days/17
18/Teacher Days/23

OCTOBER 2020				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

22/Student Days/39
22/Teacher Days/45

NOVEMBER 2020				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

17/Student Days/56
17/Teacher Days/62

During hybrid learning (A/B Cohort): Cohort A will attend face-to-face instruction on Monday and Thursday with virtual learnings on Tuesday, Wednesday, and Friday; Cohort B will attend face-to-face on Tuesday and Friday with virtual learning on Monday, Wednesday, and Thursday.

DECEMBER 2020				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

17/Student Days/73
17/Teacher Days/79

JANUARY 2021				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

19/Student Days/92
19/Teacher Days/98

FEBRUARY 2021				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

19/Student Days/111
19/Teacher Days/117

MARCH 2021				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

23/Student Days/134
23/Teacher Days/140

During hybrid learning (A/B Cohort) if a District Holiday occurs on Monday (September 7, November 30, January 18, February 15, May 31) Cohort A will attend face-to-face on Tuesday and Thursday with virtual learning on Wednesday and Friday, Cohort B will attend face-to-face on Wednesday and Friday with virtual learning on Tuesday and Thursday.

APRIL 2021				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

20/Student Days/154
20/Teacher Days/160

MAY 2021				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

20/Student Days/174
20/Teacher Days/180

June 2021				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

6/Student Days/180
6/Teacher Days/186

Last Day of School!*
Student Early Dismissal
~ Secondary at 10:20 a.m.
~ Elementary at 11:00 a.m.

**Tentative to change*

Enjoy your summer!



**Shippensburg Area School District
Teachers and Students**

**COVID CALENDAR 2020-2021
Board Approved 8/10/2020**

	New Teacher Orientation		Holiday – District Closed
	First Day of School		Two Hour Early Dismissal
	Staff Development/Students Not in Attendance		Start of 2 nd Semester
	Teachers & Students Not in Attendance		Last Day of School

Important Dates

School year begins for students.....	September 8, 2020
Start of second marking period.....	November 10, 2020
Start of second semester (third marking period).....	January 28, 2021
Start of fourth marking period.....	April 6, 2021
Tentative Last day of school for students – Early Dismissal.....	June 8, 2021

Student Days –180 Teacher Days – 186

School Not in Session on the Following Days (Unless noted 2-hour early dismissal)

District In-Service	August 18-19 2020
District In-Service	August 25-27, 2020
New Teacher Orientation	September 1, 2020
District In-Service (Grade Level and Department Collaboration)	September 2, 2020
Labor Day Holiday	September 7, 2020
First Student Day.....	September 8, 2020
Veteran's Day-students and teachers not in session.....	November 11, 2020
2 Hour Early Dismissal -Thanksgiving Break.....	November 25, 2020
Thanksgiving Break	November 26-November 30, 2020
2-hour Early Dismissal-Winter Break.....	December 23, 2020
Winter Break Holiday.....	December 24, 2020-January 1, 2021
Martin Luther King, Jr. Holiday	January 18, 2021
Presidents Day Holiday.....	February 15, 2021
2 Hour Early Dismissal – Spring Break	April 1, 2021
Spring Break.....	April 2-5, 2021
Last day of School Early Dismissal for Students	June 8, 2021

Parent/Teacher Conferences

Grades K-3: TBD
Grades 4-5: TBD
Grades 6-8: TBD
Grades 9-12: TBD

MP 1: 45
MP 2: 45
MP 3: 45
MP 4: 45

Semester 1: 90
Semester 2: 90

Testing Schedules

PSSA

Gr. 3-8 English Language Arts: April 19-23, 2021
Gr. 3-8 Mathematics: April 26-30, 2021
Gr. 4 & 8 Science: April 26-30, 2021
Make-up Window: April 27-May 7, 2021

Keystone Exams

Algebra, Biology, Lit.: Dec 1-15, 2020 & Jan 4-15, 2021
Algebra, Biology, Lit.: May 17-28, 2021

The SASD School Board reserves the right to modify this calendar.

CHAMBERSBURG AREA SCHOOL DISTRICT CALENDAR FOR SCHOOL YEAR -- 2020-21

2020	M	T	W	Th	F		M	T	W	Th	F		M	T	W	Th	F	
AUG.	3	4	5	6	7		DEC.		1	2	3	4	APR.				2	
	10	11	12	13	14			7	8	9	10	11		5	6	7	8	9
	17	18	19	20	21			14	15	16	17	18		12	13	14	15	16
	24	25	26	27	28			21	22	23	24	25		19	20	21	22	23
	31							28	29	30	31		26	27	28	29	30	
SEPT.		1	2	3	4		2021						MAY	3	4	5	6	7
	7	8	9	10	11		JAN.			1				10	11	12	13	14
	14	15	16	17	18			4	5	6	7	8		17	18	19	20	21
	21	22	23	24	25			11	12	13	14	15		24	25	26	27	28
	28	29	30					18	19	20	21	22		31				
								25	26	27	28	29						
OCT.				1	2		FEB.						JUNE		1	2	3	4
	5	6	7	8	9			1	2	3	4	5		7	8	9	10	11
	12	13	14	15	16			8	9	10	11	12		14	15	16	17	18
	19	20	21	22	23			15	16	17	18	19		21	22	23	24	25
	26	27	28	29	30			22	23	24	25	26		28	29	30		
NOV.	2	3	4	5	6		MAR.											
	9	10	11	12	13			1	2	3	4	5						
	16	17	18	19	20			8	9	10	11	12						
	23	24	25	26	27			15	16	17	18	19						
	30							22	23	24	25	26						
								29	30	31								

Tentative End of 1st Semester - Jan. 14

Tentative Start of 2nd Semester - Jan. 15

Teacher Inservice

Schools Closed

First Day of School

2 Hr. Early Dismissal

Tentative Last Day of School

Elem Conf & Gr. 6-12 Planning

Elementary Conferences

Tentative End of 1st Semester - Jan. 14

Tentative Start of 2nd Semester - Jan. 15
Teacher Inservice

Schools Closed
First Day of School
2 Hr. Early Dismissal
Tentative Last Day of School
Elem Conf & Gr. 6-12 Planning
Elementary Conferences
K-5 2 hr Early Dismissal

INSTRUCTIONAL DAYS

Aug.	6 Days	+1 Act 80
Sept.	21 Days	
Oct.	22 Days	
Nov.	17 Days	
Dec.	15 Days	+1 Act 80
Jan.	18 Days	
Feb.	18 Days	
Mar.	22 Days	
Apr.	20 Days	
May	20 Days	
Total	180 Days	

Total 182 Days with Act 80 included

Inclement Weather/Emergency Days:

Provided the cancellation is at least ten school days before the next make-up day.

February 15, 2021
March 15, 2021
June 1, 2021
June 2, 2021
June 3, 2021
June 4, 2021
June 7-30, 2021

SUMMARY OF DAYS SCHOOL NOT IN SESSION

*Aug. 17-21	Professional Dev.	Jan. 1	New Years Day
Sept. 7	Labor Day	Jan. 18	Martin Luther King
Nov. 11	Veterans Day Observed	Feb. 12	Winter Break
Nov. 26-30	Thanksgiving	Feb. 15	President's Day
Dec. 1	Prof. Dev. Flex Day - Act 80	Mar. 15	Spring Break
Dec. 23-31	Christmas Vac	Apr. 2-5	Easter Break
		May 31	Memorial Day

IMPORTANT DATES: (All dates are TENTATIVE)

Oct. 26	End of 1st Marking Period
Jan. 14	End of 2nd Marking Period
March 24	End of 3rd Marking Period
May 28	End of 4th Marking Period
Nov. 4, 5, 6	Elem. Parent Conferences K-5 Students 2 hr early dismissal
Mar. 26	Elem. Parent Conferences K-5 and 6-12 Planning Students 2 hr early di
ACCESS for ELL - January 12-Feb. 19, 2021	
PSSA - Eng Lang Arts April 19-23, 2021 Grades 3-8	
PSSA - Mathematics - April 26-30, 2021, Grades 3-8	
PSSA-Science - April 26-30, 2021, Grades 4, 8	
PSSA Makeups - April 26-30, 2021	
Keystone Exams - Alg I, Bio, Lit - Jan. 4-15, 2021	
Keystone Exams - Alg I, Bio, Lit - May 17-28, 2021	

Approved by Board of School Directors

Virtual and Hybrid Learning Tips for Families

Please understand that the BGCCS staff are not certified teachers. BGCCS is providing the care, supervision, environment, and help needed so that all members have every opportunity to get their school work completed. If a child refuses to work, we will inform the parents, but we cannot make a child do their school work. Even though BGCCS will provide supervision and assistance to each member, it is still the responsibility of the parent/guardian to do a final check of the work and make sure it is up to the parents' expectations.

We will also have open lines of communication between our staff and the school teachers. Teachers can feel free to contact us if a child is behind or needs to attend any one-on-one meeting with their teacher.

COMMUNICATION

Ongoing communication is a critical element. The following tools will be used to communicate with families:

Communication Tool	Purpose	How to Access the Tool
BGCCA Website	To provide parents with any updates or changes in our programs.	www.bgccs.org
Facebook	To provide updated announcements and resource links.	https://www.facebook.com/BGCCSKIDS/
Emails & Newsletters	To keep our families updated with any important information.	BGCCS will use the email of the person you put for the Primary contact on your application
Other Tools	Communication tools that might be added to the plan	Families will be informed of additional communication tools as they are added

HEALTH & SAFETY

Face Covering Protocol

On July 1, 2020, the PA Secretary of Health issued an Order requiring all individuals to wear a face covering when they leave their homes. The order outlines situations when a face covering must be worn. The Secretary issued this Order to continue to protect all the citizens of the Commonwealth from the spread of COVID-19, mindful of the need to slow the increasing number of cases as the Commonwealth reopens and in order to avoid the resurgence that is overwhelming the health care systems and public health systems in other states that have been less successful in reopening than the Commonwealth.

The Universal Face Coverings Order applies to individuals aged two and older whenever outside the home. This Order became effective July 1, 2020 and will remain in effect until the PA Secretary of Health determines the public health risk is sufficiently reduced so that face coverings are no longer necessary as a widely used public health tool.

As per the PA Secretary of Health's Order, all students, staff, and visitors of BGCCS must wear face coverings while using while on site at our locations. Face covering, defined as a covering of the nose and mouth secured to the head with ties, straps, loops over the ears or wrapped around the lower face, can be made of a variety of synthetic or natural fibers, including cotton, silk, or linen, and for the purposes of the Order, can include a plastic face shield that covers the nose and mouth. Any student, staff, or visitor who does not have a face covering will not be permitted into the building without one. We will do our best to always have some at each site that may be used. Any student, staff member, or visitor who cannot wear a face covering due to a medical condition should contact the Site Director to address this concern. Face shields may also be worn.

3 HELPFUL TIPS FOR FAMILIES AND kids wearing masks



1

Explain why face masks are important

"My mask protects you from the germs and your mask protects me from the germs."

2

Check the fit

Make sure the mask is a comfortable fit, not too tight or too loose.

3

Everything takes time

Practice wearing a mask at home, increasing the amount of time.

Additional guidance on mask wearing or face coverings in Pennsylvania (PA) schools is available at the PA Department of Education website www.education.pa.gov.

Created by Capital Area Intermediate Unit for CAIU 15 service region.

At Arrival

At arrival, each member will have their temperature and symptom checked before they are allowed to leave the car. If you answer yes to any of the screening questions, or have 3 symptoms, or you have a fever of 100.4 F or higher, DO NOT REPORT TO BGCCS. Call club office to report your symptoms. See Appendix for Student Home Health Screen form. Anyone who refuses to get their temperature checked or answer the questions honestly will not be allowed in the club.

At Club

- Visitors are limited to BGCCS employees and contracted service providers who comply with face coverings, hand washing and social distancing protocols.
- CDC and PA Department of Health posters are posted in high traffic areas of the buildings.
- Posters are present in each room as a reminder of healthy practices.
- All students, staff, and visitors must wear a face covering except when:
 - eating or drinking,
 - participating in an activity (face covering breaks, outdoor fresh air breaks, physical education class, recess) while practicing social distancing guidelines.
- Large group gatherings are restricted.
- Members, staff, and visitors experiencing COVID-19 related symptoms will report to the site director immediately.
- A hand washing schedule will be employed for all students and staff
- Members, staff, and visitors will wear face coverings while in the building when maintaining social distancing is not possible.
- Vigilant cleaning of high touch surfaces (desks, keyboards, door handles, etc...) will be enforced.
- Soap, hand sanitizer, and disinfecting wipes will be provided in the rooms and throughout the clubs.
- Members, staff, and visitors will not share personal belongings.
- Modify schedules to provide classroom coverage and student supervision.
- One-way hallways where possible.

Classroom

- Instructional time will be prioritized to accommodate student needs.
- Students will be separated into groups by their grade.
- To help ensure social distancing, classroom desks and tables will be placed 6 feet apart. All students will be wearing masks during their virtual time.

Internet

At our all day locations we have increased the wifi strength to assist with a larger group of members doing virtual learning. We have also obtained several hot spots from the district to assist. However, please know that circumstances happen and sometimes the internet will not work as well and it is out of our control. We will do everything in our power to make sure the members are able to log into their classes.

Protocol for a confirmed case of COVID-19 in our club

If the BGCCS staff are made aware of a confirmed case* of COVID-19, they will follow the CDC Guidelines, Cumberland and Franklin County Department of Public Safety's guidance, and physician orders regarding safe COVID-19 mitigation and management protocols.

Per these guidelines, BGCCS will:

- Direct the member or staff member to remain at home for a minimum of 14 days from the onset of symptoms and follow the orders of their health care provider.
- Identify any individuals who had close contact** with someone with a confirmed case of COVID-19 within 48 hours of symptom onset and notify them to quarantine for 14 days.
- Keep the identity of the individual with a confirmed case confidential pursuant to the Americans with Disabilities Act when notifying others that they may have been exposed to COVID-19 in our schools due to close contact.
- Follow cleaning and disinfecting protocols in accordance with CDC guidelines and the SASD Health & Safety Plan.

*Confirmed Case is defined as a person has had a COVID-19 test and the results have come back positive. The person is under physician treatment.

** Per CDC, close contact is defined as "any individual who was within 6 feet of an infected person for at least 15 minutes starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to positive specimen collection) until the time the patient is isolated."

***Parents must provide documentation from a medical professional of a confirmed case.

Return to School

Each student situation will be evaluated on an individual basis by the Administrator by using the following general guidelines.

Situation	When can my child return to school
My child was sent home from club with COVID-19-like symptoms and tested negative.	Your child may return to club after they have been evaluated by a medical professional , been without a fever for 24 hours*, and it has been determined that the child does not have COVID-19 (negative test). We request a doctor's note indicating the child may return to school.
My child was sent home from club with COVID-19-like symptoms and was not evaluated by a medical professional.	Your child may return to school after they have been without a fever for 24 hours* and have quarantined for 14 days, if they have not been evaluated by a medical professional (no test) .
My child was sent home from club with COVID-19-like symptoms and tested positive.	If your child has been evaluated by a medical professional and has a positive test , your child may return to club after a quarantine of 14 days, no fever for 24 hours*, and respiratory symptoms have improved. We request a doctor's note indicating the child may return to school.
My child does not have symptoms, but had a positive COVID-19 test.	Your child may return to club after they have quarantined for 14 days and do not develop symptoms. We request a doctor's note indicating the child may return to school.
My child was in close contact with a person known to have COVID-19.	Your child may return to club after they have been without a fever for 24 hours* and have quarantined for 14 days.

*Students must be without a fever for 24 hours without using a fever reducing medication (Tylenol, Motrin, and Acetaminophen)

**See Appendix B for COVID-Symptomatic K-12 Student or Staff Process Flowchart

*** **If a student is quarantined from school then they are also quarantined from club.**

Bullying and Harassment

COVID-19 is not at all connected to race, ethnicity, or nationality. BGCCS staff should be mindful that bullying, intimidation, or harassment of members based on actual or perceived race, color, national origin, or disability (including the actual disability of being infected with COVID-19 or perception of being infected) may result in a violation of state and federal civil rights laws. BGCCS Administrators will take immediate and appropriate action to investigate what occurred when responding to reports of bullying or harassment. If parents and families believe their child has experienced bullying, harassment, or intimidation related to the COVID-19 outbreak, they should contact their program's site director.

Special Education

We will do our best to accommodate members with special education needs. We will communicate with parents to see what each child will need to be successful. If after discussion or after a few week of trial we are not able to accommodate the needs of the member we may have to let the family know we cannot provide the services the member needs.

Important Club Contact Information

[illegible]



COVID-19 Participation Waiver

I _____ parent/guardian of
(Parent/Guardian printed name)

_____ hereby forever release and
(Member's printed name)

waive my right to bring suit against the Boys & Girls Club of Chambersburg and Shippensburg or any of the clubs administrators, site directors, employees and/or other representatives in connection with exposure, infection or spread of COVID-19 related to my child's participation in the Boys & Girls Club programs. I understand that this waiver means I give up my right to bring any COVID-19 related claims for personal injuries, death, disease, property losses, including but not limited to claims of negligence and give up any claim I may have to seek damages, whether known or unknown, foreseen or unforeseen.

I have carefully read and fully understand all provision of this release, and freely and knowingly assume the risk and waive my rights concerning liability as described above.

I understand the risks associated with COVID-19, and give my son/daughter permission to attend programming at the Boys & Girls Club of Chambersburg and Shippensburg

I understand that my child will be required to wear a face-mask at all times on clubs buildings with exception of mask breaks and other appropriate times under the direction of club personnel. I will support this effort and work with my child to support club guidelines established by the PA Department of Health.

(Parent/Guardian Signature)

(Date)

Updated: 10/1/20

APPENDIX



COVID-19 Symptomatic K-12 Student or Staff Process Flow

To be referenced with the [Public Health Guidance for School Communities During COVID-19](#)

Student or staff present with symptoms*

Symptoms **are** consistent with COVID-19

(see *Example Symptom Screening Tool*)

Isolate from non-symptomatic students/staff – separate room or separate space in nurse's office

Send home with referral to healthcare provider

Evaluation by healthcare provider/Investigation and notification by Public Health**

Positive COVID-19 test (case) or person is a close contact to person with COVID-19 – isolate case for 10 days/quarantine contact for 14 days

PA Dept. of Health (DOH)/County-Municipal Health Departments (CMHD) staff contacts individual or parent/ guardian and school entity to provide guidance and recommendations, including isolation for the case and quarantine for close contacts

Return to school***

Symptoms **are not** consistent with COVID-19

Assess using normal school policies

Return to school

* Notifying DOH or CMHD staff is **not necessary** for symptomatic students, staff, and faculty as other non-COVID-19 illnesses may present with similar symptoms. School nurses should contact DOH CMHD staff for further guidance if a parent/guardian/caregiver notifies the school of potential exposure by a student, staff member, or school visitor.

** For staff and students, who are not currently a close contact or quarantined, presenting with symptoms that may be associated with COVID-19 may return to school when any one of the following applies:

- Symptomatic individual/child not tested: exclude for 10 days from symptom onset AND at least 24 hours after fever resolution (if present) AND improved respiratory symptoms; or
- Symptomatic individual/child clinically cleared by primary medical doctor, certified school nurse or other health care provider: exclude until afebrile for 24 hours (if fever present) and symptoms improving; or
- Symptomatic individual/child with test negative: exclude until afebrile for 24 hours (if fever present) AND improved respiratory symptoms.

*** There is no need for a "negative test" for student or staff diagnosed with COVID-19 to return to school. Follow public health isolation guidance.



Recommendations for Pre-K to 12 Schools Following Identification of a Case(s) of COVID-19

It is important to note that a significant and/or widespread outbreak may require moving to a more remote-based instructional model more quickly. DOH will provide proactive consultative assistance to school entities should such an outbreak occur.

<u>Level of Community Transmission in the County</u>	Number of Cases of COVID-19 Within a 14-day period: 1 student or 1 staff	Number of Cases of COVID-19 Within a 14-day period: 2-4 students/staff in same school building OR <5% of total number of students/staff in a school building are cases OR Multiple school buildings with individual cases who are not household contacts	Number of Cases of COVID-19 Within a 14-day period: 5+ students/staff in same school building OR ≥5% of total number of students/ staff in a school building are cases OR Multiple school buildings with 2-4 cases who are not household contacts
Low	<ul style="list-style-type: none"> School does not need to close Clean area(s) where case spent time Public health staff will direct close contacts to quarantine 	<ul style="list-style-type: none"> Close school(s) for 3-5 days* Clean area(s) where cases spent time Public health staff will direct close contacts to quarantine 	<ul style="list-style-type: none"> Close school(s) for 14 days* Clean entire school(s) Public health staff will direct close contacts to quarantine
Moderate	<ul style="list-style-type: none"> School does not need to close Clean area(s) where case spent time Public health staff will direct close contacts to quarantine 	<ul style="list-style-type: none"> Close school(s) for 5-7 days* Clean area(s) where cases spent time Public health staff will direct close contacts to quarantine 	<ul style="list-style-type: none"> Close school(s) for 14 days* Clean entire school(s) Public health staff will direct close contacts to quarantine
Substantial	<u>DOH and PDE recommend a Full Remote Learning Model for all schools in counties with substantial level of community transmission</u>	<u>DOH and PDE recommend a Full Remote Learning Model for all schools in counties with substantial level of community transmission</u>	<u>DOH and PDE recommend a Full Remote Learning Model for all schools in counties with substantial level of community transmission</u>

**When an entire school is recommended to close, lengths of closure time will vary by level of community transmission and number of cases. This allows public health staff the necessary time to complete case investigations and contact tracing, and to provide schools with other appropriate public health advice like cleaning and disinfecting.*